



# *Pittsylvania County Community Action,*

## Job Announcement

---

**Job Title:** BUS DRIVER  
**Department:** HEAD START  
**Supervisor:** Transportation Manager  
**FLSA Status:** Non Exempt  
**Location:** Chatham, Virginia  
**Annual Salary:** \$13,000 to \$16,000

**Position Summary:** The incumbent of this position is responsible for transporting children to and from Head Start safely. Maintain vehicles in a manner that complies with Head Start Regulations. Provide custodial assistance to Head Start sites as needed.

### **Minimum Requirements:**

Must be 21 years of age  
Current Commercial Driver's License (CDL)  
Current Driver History Report (must be submitted with application)  
Physical Examination/TB Screen  
Clear Criminal Record Check  
CPR & First Aid Certification  
Child Protective Services Report

### **Application Process:**

Submit an agency application, 3 current letters of reference, resume to the following:

Pittsylvania County Community Action Inc.  
Attn: Victoria Minton, Human Resources Dept.  
PO BX 119  
Chatham, VA 24531  
Via email: [vminton@pccainc.org](mailto:vminton@pccainc.org)